

[Back to Web Site](#)

Town of Lee Little but Proud

Agenda and Minutes for August 7, 2018

**Agenda for the Regular Meeting of the Lee Town Council
Town of Lee, Florida
To Be Held At Kinsey Hall
Tuesday, August 7, 2018 at 7 p.m., EST**

Amend or Update Agenda

Minutes of: July 10, 2018 Regular Meeting

Minutes of: July 26, 2018 Budget Workshop Meeting

Public Comments

Old Business

None

New Business

1. Proposal from Katie Knight regarding rental and use of the kitchen at the Lee Business Complex.
2. Review the Town's current inventory list for approval.

Reports:

Lee Volunteer Fire Department

Town Manager

Bills:

Utility: **#2550-2563; ACH #355-359**

Utility Deposit Account: **#1526-1527**

Debt Service Account: **SRF Payment#5**

General: **#8480- #8494; ACH #871- #881, EFT #07-01 to 07-16**

Ernie Page, Town Attorney

Rick Davis, County Commissioner

Council Member Comments

Public Comments: **Public Comments will be limited to 5 (Five) minutes or less.**

IF A PERSON DECIDED TO APPEAL ANY DECISION MADE BY THE COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY SUCH MEETINGS, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

James E. Bell – Mayor (Nov. 2018), Dianne Beck – President – Group 5 (Nov. 2018), Shirley VonRoden – Group 1 (Nov. 2020),
Edwin McMullen – Group 2 (Nov. 2020), Erika Robinson – Group 3 (Nov. 2020), Ronnie Bass – Group 4 (Nov. 2018).
John Anderson – Town Manager / Clerk, Sona Hayslett – Deputy Clerk, Dennis Legendre – Public Works Superintendent

Lee Town Council

Regular Meeting

Minutes

August 7, 2018

Mayor: James E. Bell

Council President: Dianne Beck

Council: Ronnie Bass, Edwin McMullen

Town Manager/Clerk: John Anderson

Attorney: Ernest Page

County Commissioner: Rick Davis

Absent: Erika Robinson, Shirley von Roden

Mayor Bell called the meeting to order.

Amend or Update Agenda.

Council reviewed the agenda.

Mayor asked for a vote:

Action Item:

A motion to accept the agenda was made by Councilman Bass. Councilman McMullen seconded the motion and the motion was approved unanimously.

The Minutes for the July 10, 2018 Regular Council Meeting and the July 26th Budget Workshop Meeting were reviewed by the Council.

Mayor asked for a vote:

Action Item:

A motion to accept the minutes as printed for the July 10, 2018, Regular Council Meeting and the July 26, 2018 Budget Workshop Meeting was made by Council President Beck. Councilman McMullen seconded the motion and the motion was approved unanimously.

Public Comments: None

Old Business: None

New Business:

1. Katie Knight presented a proposal to rent the kitchen at the Lee Business complex to do food prepping for her business, Prepping Made Easy, LLC. She requested a reduced rent fee of two-hundred and fifty dollars a month for the first six months increasing to three-hundred dollars a month for the second six months for the first year lease. After the first year the rent would go to the standard monthly rate charge of three-hundred and fifty dollars.

Mayor asked for a vote:

Action Item:

A motion to accept was made by Council President Beck. Councilman McMullen seconded the motion and the motion was approved by a majority vote of two votes to accept and Councilman Bass opposed.

2. The Council reviewed the updated inventory of our equipment and property. All items that have changes were marked in color.

Mayor asked for a vote:

Action Item:

A motion to approve the inventory and remove items that have been lost or sold was made by Council President Beck. Councilman Bass seconded the motion and the motion was approved unanimously.

Reports

Fire Department:

1. The Lee Community Fire Department responded to a total of 8 calls which included 5 Motor Vehicle crashes, 1 being a Vehicle rollover. There were also 1 Hazmat, 1 smoke, and 1 Trash fire call. The Fire Dept used a total of 1,600 gallons of water for the month of July.
2. Training is continuing at the Fire Department with about 18 people in attendance.
3. The County is pursuing a 50/50 grant for structural fire fighting gear.

Town Manager:

1. Annual Maintenance inspection was performed on the Town's generators. We received good reports on all six generators.
2. The Town of Lee was not accepted for the FDOT-FY 2019-2020 SCOP Municipalities and Communities Project awards for asphalt paving and resurfacing.
3. We will need to discuss whether to use the Town Council on the Planning and Zoning Board and Code Enforcement Board. Mr. Ernie Page will look into the issue for us.
4. SRLC Board & Membership Meeting is scheduled to be held at Maines Community Center in Lake Butler on Thursday, September 13, 2018 from 6:00PM to 8:00PM EDT.
5. SRLC- Ethics Class is scheduled to be held in Madison on Friday, September 21, 2018 from 8:00AM to 12:00PM.
6. Primary Elections with early voting begins on Saturday, August 18, 2018.
7. Dennis Legendre has been selected for 1 year active duty deployment for the Navy beginning on October 19, 2018.

8. The Town will need to hire a replacement person for the Public Works Dept in Dennis's absence.

9. The 1st Public Budget Meeting will be held at the Regular Council Meeting on Sept. 4, 2018 at 7:00 PM. Proposed date for the 2nd Final Budget Meeting is Sept 10, 2018.

Bills:

Utility: **#2550-2563; ACH #355 - #359**

Utility Deposit Account: **#1526-1527**

Debt Service Account: **SRF Payment#5**

General: **#8480- #8494; ACH #871- #881, EFT #07-01 to 07-16**

Mayor asked for a vote:

Action Item:

A motion to pay the bills was made by Councilman Bass. Councilman McMullen seconded the motion and the motion was approved unanimously.

Ernie Page, Town Attorney: None

Rick Davis, County Commissioner:

The County is revamping the covenants and restrictions at the Industrial Park, which includes the original properties and the 72 acres purchased.

Certified Service Center is in a straight sale agreement to purchase a site at the Industrial Park. Groundbreaking should be in the next twelve months at the site.

The Donaldson Road asphalt paving contract was awarded to Anderson Columbia.

Council Member Comments:

Councilman Bass: Suggested the Town of Lee to look into hiring day laborers to do odd jobs that the employees have not been able to get to.

Council President Beck: None

Councilman McMullen: None

There being no further business the meeting was adjourned.

James Bell, Mayor

Attested: _____

Sona Hayslett, Deputy Clerk

286 NE County Road 255, Lee, Florida 32059