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Town of Lee Little but Proud

Agenda and Minutes for February 5, 2019

Agenda for the Regular Meeting of the Lee Town Council
Town of Lee, Florida
To Be Held At Kinsey Hall
Tuesday, February 5, 2019 at 7 p.m., EST

Amend or Update Agenda

Minutes of: January 8, 2019 Regular Meeting

Public Comments

Old Business

None

New Business

None

Reports:

Lee Volunteer Fire Department

Town Manager

Bills:

Utility: **#2648-2664; ACH #382-385**

Utility Deposit Account: **No Activity**

Debt Service Account: **SRF Payment#6**

General: **#8590-8603; ACH #944-953, EFT #0101 to 0109**

Ernie Page, Town Attorney

Rick Davis, County Commissioner

Council Member Comments

Public Comments: **Public Comments will be limited to 5 (Five) minutes or less.**

IF A PERSON DECIDED TO APPEAL ANY DECISION MADE BY THE COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY SUCH MEETINGS, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

James E. Bell – Mayor (Nov. 2022), Dianne Beck – President – Group 5 (Nov. 2022), Shirley VonRoden – Group 1 (Nov. 2020),

Edwin McMullen – Group 2 (Nov. 2020), Erika Robinson – Group 3 (Nov. 2020), Ronnie Bass – Group 4 (Nov. 2022).

John Anderson – Town Manager / Clerk, Sona Hayslett – Deputy Clerk, Dennis Legendre – Public Works Superintendent

**Lee Town Council
Regular Meeting
Minutes
February 5, 2019**

Mayor: James E. Bell

Council President: Dianne Beck

Council: Ronnie Bass, Erika Robinson, Shirley von Roden

Town Manager/Clerk: John Anderson

Attorney: Ernest Page

County Commissioner: Rick Davis, absent

Absent: Edwin McMullen

Mayor Bell called the meeting to order.

Amend or Update Agenda.

Council reviewed the agenda.

Mayor asked for a vote:

Action Item:

A motion to accept the agenda was made by Councilwoman von Roden. Council President Beck seconded the motion and the motion was approved unanimously.

The Minutes for the January 8, 2019 Regular Council Meeting were reviewed by the Council.

Mayor asked for a vote:

Action Item:

A motion to accept the minutes as printed for the January 8, 2019 Regular Council Meeting was made by Council President Beck. Councilwoman Robinson seconded the motion and the motion was approved unanimously.

Public Comments: Ken Brock, with his guide dog Pam, attended the Council meeting. They are walking from Keystone Heights, FL to Coeur d'Alene, ID in support of the Wounded Warrior Project.

Old Business: None

Reports

Fire Department: No report was available due to training in progress at the Lee Volunteer Fire Department.

Town Manager:

1. We were experiencing some serious problems with our monitoring system with SCADA last month. The system was not recognizing the amount of water in the tank resulting in the tanks overflowing. We monitored the tanks for three weekends. We contacted a specialist to assist us in finding the problem. It turned out to be a mechanical issue with the check valves. We replaced the check valves and the system seems to be operating properly. We are continuing to monitor the tanks to assure there are no further issues.
2. We ordered and have received a new Chlorine Analyzer. This is required by DEP to monitor and record the chlorine levels. A technician is coming on February 6, 2019 to install the new Analyzer.
3. An unmarked water service line at the SE corner of the I-10/255 interchange was hit this afternoon by a contractor installing a fiber optic cable. This was capped off and repaired by the Town's technicians with a minimum of water loss.
4. Two new utility accounts were opened in January. There were none closed in January.
5. Ken Brock will be camping behind the Town Hall tonight as he makes a stop here in the Town of Lee on his walk for the "Wounded Warriors Project".
6. The "Madison Vision 2030 Community Survey" from the Madison County Chamber of Commerce was sent to the Council members today. The purpose of this survey is to get feedback from the public on their vision for Madison County's future and ideas on how to achieve those goals. Please share this important information with other members of our community.

- 7. The "Clean up Madison" meeting was held last week. The clean-up event is scheduled for February 23, 2019. Another meeting will be scheduled with more details. We will post updates as they become available.
- 8. We will be ordering a flow-test kit for the fire hydrants. We expect to receive it by the end of this week or early next week. The testing is expected to be completed by the end of the month. Madison Fire Chief, Bruce Jordan, has committed to showing our technicians how this is done and getting them started next week. Council President Beck suggested we look into setting up a schedule to flush the fire hydrants on a regular basis to ensure they are in good working order.
- 9. We are working on getting the new website up and being able to accept credit card payments.

Bills:

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Debt Service Account: **SRF Payment#6**

General: **#8590-8603; ACH #944-953, EFT #0101 to 0109**

Mayor asked for a vote:

Action Item:

A motion to pay the bills was made by Council President Beck. Councilwoman von Roden seconded the motion and the motion was approved unanimously.

Attorney Ernest Page: The Town has received a letter addressing accessibility for handicap individuals to understand documents posted on the Town's website with the use of a reader. The Town of Lee will need to work with our website designer on getting to a level A compliance with ADA.

Rick Davis, County Commissioner: absent

Council Member Comments:

Councilman Bass: None

Council President Beck: Some signs in the Town that have been posted on poles need to be removed. Also some broken pipe at the corner of Peachtree Ave and Old Blue Springs Rd. need to be picked up.

Councilwoman Robinson: None

Councilwoman von Roden: None

Councilman McMullen: Absent

There being no further business the meeting was adjourned.

James Bell, Mayor

Attested: _____
Sona Hayslett, Deputy Clerk

286 NE County Road 255, Lee, Florida 32059