

[Back to Web Site](#)

Town of Lee Little but Proud

Agenda and Minutes for June 5, 2018

**Agenda for the Regular Meeting of the Lee Town Council
Town of Lee, Florida
To Be Held At Kinsey Hall
Tuesday, June 5, 2018 at 7 p.m., EST**

Amend or Update Agenda

Minutes of: May 1, 2018 Regular Meeting

Minutes of: May 15, 2018 Special Meeting

Public Comments

Old Business

None

New Business

1. Second and Final Reading, Discussion, and Possible Action to Adopt Proposed Ordinance 2018-01, the "Town of Lee Clean Community Ordinance"
2. Our auditor, Ken Daniels to present our Annual Financial Report for 2016/2017
3. Mr. Oliver Bradley to present for discussion and approval a proclamation designating the Town of Lee as "A Purple Heart City"
4. Mr. Frank Havard's proposal to have a Car Show in the large field behind Town Hall on Saturday July 14th
5. Mr. and Ms. Mike Mosher's proposal to rent the Gym at the Business Complex for having Martial Arts Classes twice a week

Reports:

Lee Volunteer Fire Department

Town Manager

Bills:

Utility: **#2513 - #2529; ACH #343 - #348**

Utility Deposit Account: **#1522 - #1524**

Debt Service Account: **No Activity**

General: **#8443- #8466; ACH #851- #860, EFT #05-01 to 05-08**

Ernie Page, Town Attorney

Rick Davis, County Commissioner

Council Member Comments

Public Comments: **Public Comments will be limited to 5 (Five) minutes or less.**

IF A PERSON DECIDED TO APPEAL ANY DECISION MADE BY THE COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY SUCH MEETINGS, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

James E. Bell – Mayor (Nov. 2018), Dianne Beck – President – Group 5 (Nov. 2018), Shirley VonRoden – Group 1 (Nov. 2020),
Edwin McMullen – Group 2 (Nov. 2020), Erika Robinson – Group 3 (Nov. 2020), Ronnie Bass – Group 4 (Nov. 2018).
John Anderson – Town Manager / Clerk, Courtney Bailey – Deputy Clerk, Dennis Legendre – Public Works Superintendent

Lee Town Council

Regular Meeting

Minutes

June 5, 2018

Mayor: James E. Bell

Council President: Dianne Beck

Council: Ronnie Bass, Erika Robinson, Shirley VonRoden, Edwin McMullen

Town Manager/Clerk: John Anderson

Attorney: Ernest Page

Mayor Bell called the meeting to order.

Amend or Update Agenda.

Council reviewed the agenda.

Mayor asked for a vote:**Action Item:**

A motion to accept the agenda after an amendment to discuss hiring a part-time employee was made by Councilman Bass. Councilman McMullen seconded the motion and the motion was approved unanimously.

The Minutes for the May 1, 2018 Regular Council Meeting and the May 15, 2018 Special Council Meeting were reviewed by the Council.

Mayor asked for a vote:**Action Item:**

A motion to accept the minutes as printed for the May 1, 2018 Regular Council Meeting and the May 15, 2018 Special Council Meeting was made by Councilwoman Robinson. Councilman McMullen seconded the motion and the motion was approved unanimously.

Public Comments: None

Old Business: None

New Business:

1. Mayor Eddie Bell read the title to Ordinance No. 2018-01 titled Town of Lee Clean Community Ordinance. There were no public comments made. Council was in agreement to move forward with a final vote.

Mayor asked for a vote:**Action Item:**

A motion to adopt Ordinance No. 2018-01 was made by Councilwoman Robinson. Councilman Bass seconded the motion and the motion was approved unanimously.

2. The Town of Lee's auditor, Ken Daniels was present and gave an audit report for the 2016/2017 fiscal year. Mr. Daniels reviewed and discussed several items of interest in the report with the Council. This is the first year that the Town of Lee has received a clean audit.

3. Mr. Oliver Bradley, Madison County Veteran's Officer, presented a proclamation to designate the Town of Lee as a "Purple Heart Community" and that signs would be placed in the Town of Lee stating as such. Town Manager, John Anderson, read the proclamation.

Mayor asked for a vote:**Action Item:**

A motion to adopt the proclamation to designate the Town of Lee as a "Purple Heart Community" was made by Council President Beck. Councilwoman VonRoden seconded the motion and the motion was approved unanimously.

4. Frank Premorel presented a proposal to hold a car show event on the lot behind City Hall. Mr. Premorel expects 50-60 cars as well as food vendors. The date of the proposed event would be held on July 14, 2018. There would be no cost to the Town of Lee as Mr. Premorel stated that he would be covering all expenses associated with the event. The council explained that he would need insurance; however the town will look into ways to help make it as cost effective as possible.

Mayor asked for a vote:**Action Item:**

A motion to waive the event fee was made by Council President Beck. Councilwoman VonRoden seconded the motion and the motion was approved unanimously.

5. Mike Mosher presented a proposal to rent the gym at the Lee Business Complex to hold Martial Arts classes twice weekly for two (2) hours each session. He stated that he is being sponsored by the American Legion Post#224 and is insured by the USTF. He also stated that he is board certified. He will be providing mats and maintaining the building as long as he is using the building. A proposed charge of fifty (\$50) dollars weekly was made by Councilwoman Robinson.

Mayor asked for a vote**Action Item:**

A motion to accept the charge of fifty (\$50) dollars weekly was made by Councilwoman Robinson. Councilwoman VonRoden seconded the motion and the motion was approved unanimously.

6. Councilman Bass proposed we move forward with getting information on the hiring of a part-time employee.

Mayor asked for a vote:**Action Item:**

A motion to move forward with getting information on the hiring of a part-time employee was made by Council President Beck. Councilwoman Robinson seconded the motion and the motion was approved unanimously.

Reports**Fire Department**

1. The Lee Community Fire Department responded to a total of 9 calls, which included 2 Medical/EMS

calls, 1 Brush Fire, 2 Structure Fires (1 inside of their jurisdiction and 1 outside), 1 Power/ Utility and 3 Motor Vehicle Accidents. The fire department used 1,500 gallons of water this month.

2. Fifteen people were signed up for a training function. Eleven people completed the training course.

3. Fire Chief Rutherford requested a workshop be held with Lee Town Manager, John Anderson and one council member. Council President Beck volunteered for the workshop. The workshop will be held to prepare for an upcoming inspection.

Town Manager:

1. All work under the FRDAP Grants for Louis DeMotsis Park and Ben Blair Park had been completed by the 30th of May. So far all the paperwork seems to be processing smoothly and we should be getting our reimbursement soon.

2. Mama'nym's, LLC (Joy and Kim Sale) at the Lee Business Complex has closed as of June 1, 2018. Town Manager John Anderson checked out the space after they cleaned up, everything was left in good condition.

3. Replacement of the Check Valves at LS-4 (Love's) has been completed at a cost of about \$1,000. Two upcoming replacements at LS-5 (Annett's) are to be performed at a cost of about \$3,000.

4. Repair was being performed due to a leak in the vicinity of 124 NE CR 255(edge of 255 near the Baptist Church Pastorium) on June 5, 2018. Work to continue through June 6, 2018.

5. We are working on completing the repair of the roof of the Historical Shed Building behind Lee Town Hall.

6. There will be a Suwannee River League of Cities Board and Membership meeting to be held in Yankeetown on June 21, 2018.

7. There will be a Suwannee River League of Cities-Ethics Class to be held in Madison on Friday, September 21, 2018 from 8:00AM to 12:00PM.

8. Financial Disclosure Forms are due by Monday, July 2, 2018.

9. A proposed Budget workshop to discuss the budget and millage for ad valorem taxes may be held at the July 10, 2018 meeting.

Bills:

Utility: #2513 - #2529; ACH #343 - #348

Utility Deposit Account: #1522- #1524

Debt Service Account: No Activity

General: #8443- #8466; ACH #851- #860, EFT #05-01 to 05-08

Mayor asked for a vote:

Action Item:

A motion to pay the bills was made by Councilman McMullen. Councilwoman Robinson seconded the motion and the motion was approved unanimously.

Attorney Ernest Page: None

Rick Davis, County Commissioner:

Mr. Davis updated the council on the Certified Service Center. Ms. Vickers plans to purchase five (5) acres on Dale Leslie Drive. An attorney for Madison County is currently drawing up an agreement on the purchase. Plans are to include covered structures for the service vehicles.

Council Member Comments:

Councilman Bass: None

Council President Beck: Council President Beck questioned the status of the credit card application into the Town of Lee payment system.

Councilwoman Robinson: None

Councilwoman VonRoden: None

Councilman McMullen: None

There being no further business the meeting was adjourned.

James Bell, Mayor

Attested: _____

Sona Hayslett, Deputy Clerk

286 NE County Road 255, Lee, Florida 32059