**Lee Town Council**

**Regular Meeting Minutes**

**July 7, 2020**

Mayor: James E. Bell

Council President: Dianne Beck

Council: Erika Robinson, Ronnie Bass, Joyce Bethea, Edwin McMullen

Town Manager/Clerk: John Anderson, absent

Attorney: Ernest Page

County Commissioner: Rick Davis

Mayor Bell called the meeting to order.

**Amend or Update Agenda**

Council reviewed the agenda.

**Mayor asked for a vote:**

**Action Item**:

A motion to accept the agenda was made by Council President Beck. Councilwoman Bethea seconded the motion and the motion was approved unanimously.

The Minutes for the June 2, 2020 Regular Council Meeting were reviewed by the Council.

**Mayor asked for a vote:**

**Action Item**:

A motion to accept the minutes as printed for the June 2, 2020, Regular Council Meeting was made by Councilman Bass. Councilman McMullen seconded the motion and the motion was approved unanimously.

**Public Comments: None**

**Old Business: None**

**New Business: None**

**Fire Department:**

Fire Chief Leroy Rutherford presented the following report. There were two brush fires, one landing assist for Life Flight, two medical assist, one fire alarm, and one RV fire assist in Madison, Florida.

The Lee Volunteer Fire Department needs volunteers. This is now a serious situation and will impact insurance cost to the Lee community if we cannot get our rating up. Mayor Bell suggested placing the need for volunteers on the utility bills.

**Town Manager notes discussed at meeting:**

1. The Town has received three of the six requested quotes for the inspection and cleaning of the Town’s Water Tower. We will follow up on these and report our findings.

2. The pond technicians have been at the Lake to treat the algae problem over the past few weeks. We have seen a significant improvement in getting this cleared up. They should be out this week to apply the blue treatment to shade the water and help prevent future algae growth.

3. The Town Manager position has been posted on the Town’s website and also in the local newspaper. We have also notified Work Force of this opening.

4. We have been in contact with several insurance agencies and have received some quotes. We do anticipate an increase of about ten-thousand dollars ($10,000.00) on the Town’s premium.

5. A reminder that Financial Disclosures were due on July 1, 2020. If you have not already completed this please do. If you need any assistance with getting this submitted please let us know.

6. We have not applied penalties on the utility bills since March. The Town Council decided by a majority consensus to continue with no penalties for July due to the Covid situation.

7. We will look at setting a date for the Budget Workshop and set Millage for Ad valorem taxes at the next Council meeting. If we would need to meet before that date we will contact our Council members to set this up for an agreeable date and time.

8. The Town’s Inventory has been completed and we should have a report available at the next Town Council meeting.

9. Communications Tower Group is waiting for AT&T to deliver the signed Site License Agreement to collocate on the tower before they make the next step which would be to apply for a tower construction permit.

Bills:

Utility: **#2906-2922; ACH #456-459**

Utility Deposit Account: **No Activity**

Debt Service Account: **No Activity**

General: **#8888-8899; ACH #1139-1150 EFT #0601-0614**

**Mayor asked for a vote:**

**Action Item**:

A motion to pay the bills was made by Council President Beck. Councilman McMullen seconded the motion and the motion was approved unanimously.

**Attorney Ernest Page:** No comments

**County Commissioner Rick Davis:** No comments

**Council Member Comments**:

Councilman Bass: None

Council President Beck: None

Councilwoman Robinson: None

Councilwoman Bethea: None

Councilman McMullen: None

There being no further business the meeting was adjourned.

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James Bell, Mayor

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sona Hayslett, Deputy Clerk