**Lee Town Council**

**Regular Meeting Minutes**

**December 5, 2023**

Mayor: James Ruzicka

Council President: Joyce Bethea

Council: Edwin McMullen, Erika Robinson, Ronnie Bass, & Dianne Beck

Town Manager/Clerk: Sona Hayslett

Attorney: Rhett Bullard

County Commissioner: Brian Williams - Absent

Absent:

Mayor Ruzicka called the meeting to order.

**Amend or Update Agenda**

Council reviewed the agenda.

**Mayor asked for a vote:**

**Action Item**:

A motion to accept the agenda was made by Councilwoman Robinson. Council President Bethea seconded the motion and the motion was approved unanimously.

The Minutes for the November 7, 2023 Regular Council Meeting were reviewed by the Council.

**Mayor asked for a vote:**

**Action Item**:

A motion to accept the minutes as printed for the November 7, 2023 Regular Council Meeting was made by Councilwoman Beck. Councilman McMullen seconded the motion and the motion was approved unanimously.

**Public Comments:**

None

**Old Business:**

1. The Council reviewed the updated list of Past Due accounts.

2. Renee Demps, Lee Planning Consultant, monthly reports were reviewed.

**New Business:**

1. Discussion was made on the monthly rent charge at the Business Complex for FastPack Packaging.

2. Discussion was made one the First reading of Code Enforcement Ordinance 2024-01- creating procedures.

**Mayor asked for a vote:**

**Action Item**:

A motion to approve the first reading of Code Enforcement 2024-01 – creating procedures, was made by Councilwoman Beck. Council President Bethea seconded the motion and the motion was approved unanimously.

3. Discussion was made one the First reading of Code Enforcement Ordinance 2024-02- creating board.

**Mayor asked for a vote:**

**Action Item**:

A motion to approve the first reading of Code Enforcement 2024-02 – creating board, was made by Councilman McMullen. Councilwoman Robinson seconded the motion and the motion was approved unanimously.

**Fire Department:**

No Report

**Town Manager:**

1. Santa will be at the pavilion December 16, 2023 from 3:00 - 5:00 p.m.

2. The search grant was approved. Town Manager, Hayslett will have a meeting tomorrow with Andy Easton with Florida Rural Water and the engineer, Alan Hart.

3. C. M. Brandies put up the Christmas lights on the poles today.

4. Dianne will be missed and we thank her for her time and service.

Bills:

Utility: **#3552 – 3563; ACH #643 - 646; EFT #1101U**

Utility Deposit Account: **NONE**

Debt Service Account: **NONE**

General: **#9665 - 9683; ACH #1661 - 1672; EFT#1101 - 1111**

**Mayor asked for a vote:**

**Action Item**:

A motion to pay the bills was made by Councilwoman Beck. Council President Bethea seconded the motion and the motion was approved unanimously.

**Attorney Rhett Bullard:** None

**County Commissioner Brian Williams:** Absent

**Council Member Comments**:

Councilman Bass: Made an inquiry for an update on Ramz Produce.

Councilwoman Beck: Has enjoyed serving on the Council.

Councilwoman Robinson: None

Council President Bethea: None

Councilman McMullen: None

There being no further business the meeting was adjourned.

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James Ruzicka, Mayor

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trisha Burke, Deputy Clerk